

REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)			THIS RFQ ☒ IS ☐ IS NOT A SMALL BUSINESS SET-ASIDE		PAGE 1 OF 13 PAGES
1. REQUEST NUMBER 140P5426Q0033		2. DATE ISSUED 08/14/2026		3. REQUISITION/PURCHASE REQUEST NUMBER 0044045417	
4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1				RATING	
5a. ISSUED BY NPS, SER - South MABO 40001 SR 9336 Homestead FL 33034				6. DELIVER BY (Date) 09/14/2027	
5b. FOR INFORMATION CALL (NO COLLECT CALLS)				7. DELIVERY ☒ FOB DESTINATION ☐ OTHER (See Schedule)	
NAME Yujeiry Eusebio		TELEPHONE NUMBER AREA CODE 470 NUMBER 819-0959		9. DESTINATION	
8. TO:				a. NAME OF CONSIGNEE NPS, Virgin Islands NP	
a. NAME		b. COMPANY		b. STREET ADDRESS 1300 Cruz Bay Creek	
c. STREET ADDRESS				c. CITY St. John	
d. CITY		e. STATE		f. ZIP CODE	
				d. STATE VI e. ZIP CODE 00830	
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date) 09/03/2026 1600 ED		IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.			
11. SCHEDULE (Include applicable Federal, State and local taxes)					
ITEM NUMBER (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
	The National Park Service, Contracting Operation East, South MABO is seeking to award a contract for Janitorial Services per the statement of work at Virgin Islands National Park (VIIS). Quotes for this requirement must be submitted via email to yujeiry_eusebio@ios.doi.gov. This solicitation is a 100% small business set aside. Solicitation No. 140P5426Q0033. Contractors are responsible to review the solicitation in its entirety. Prospective contractors must provide the company name and complete address, including street, city, state, zip code, phone number, email address, SAM UEI number, and the Continued...				
12. DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS
					NUMBER PERCENTAGE
NOTE: Additional provisions and representations ☐ are ☐ are not attached.					
13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION
a. NAME OF QUOTER					
b. STREET ADDRESS			16. SIGNER		
c. COUNTY			a. NAME (Type or print)		b. TELEPHONE
					AREA CODE
d. CITY		e. STATE	f. ZIP CODE	c. TITLE (Type or print)	
				NUMBER	

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
00010	NPS solicitation number on the submitted quote. Period of Performance: 09/15/2026 to 09/14/2027 Janitorial Services Product/Service Code: S201 Product/Service Description: HOUSEKEEPING-CUSTODIAL JANITORIAL Delivery: 09/14/2027				

JANITORIAL SERVICES PER THE STATEMENT OF WORK
NATIONAL PARK SERVICE – VIRGIN ISLANDS NATIONAL PARK (VIIS)
COMBINED SYNOPSIS/SOLICITATION FOR COMMERCIAL PRODUCTS AND SERVICES

GENERAL INFORMATION:

Document Type: Combined Synopsis and Solicitation
Solicitation No: 140P5426Q0033
Product or Service Code: S201 – Custodial – Janitorial Services
Set Aside: Total Small Business
NAICS Code: 561720 – Janitorial Services
Size Standard: \$22.0 Million

IMPORTANT DATES:

Site Visit: 10:00AM Local Time AUGUST 26, 2026
Questions Due: 04:00PM EST AUGUST 28, 2026
Quotes Due: 04:00PM EST SEPTEMBER 3, 2026

DESCRIPTION:

This is a combined synopsis/solicitation for a commercial item or service prepared in accordance with the format in the Federal Acquisition Regulation (FAR) Subpart 12.6 as supplemented with additional information included in this notice. This Request for Quote (RFQ) constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued. The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular (FAC) 2026-01, effective 13 MAR 2026.

The Department of the Interior, Contracting Operation East – South Major Acquisition Buying Office (MABO), is seeking to award a contract for janitorial services within Virgin Islands National Park (VIIS). Service location are Visitor Center, Facility Maintenance Building and Research Management Building as per the statement of work (SOW). The resulting award will be a Firm Fixed Price contract consisting of one (1) year.

The Government intends to award a Firm-Fixed Price Contract to the firm that provides the best value to the Government based on pricing, ability to perform services as per specifications, completion time, and past performance including no active exclusions record within SAM.gov. An exclusion record identifies parties excluded from receiving Federal contracts, certain subcontracts, and certain types of Federal financial and non-financial assistance and benefits. Exclusions are also referred to as suspensions and debarments.

All items and work completed are to be in accordance with the specifications provided without conducting discussions in accordance with FAR 13.106-2. The resultant contract will be awarded using procedures in accordance with FAR Part 13.5 Simplified Procedures for Certain Commercial Products and Commercial Services. Companies must have a valid Unique Entity ID (UEI) number and an active System for Award Management (www.sam.gov) registration. An offeror must ensure that they are self-certified under **NAICS 561720** in the Representations and Certifications portion of www.sam.gov.

QUESTIONS:

Email any questions before **04:00PM EST AUGUST 28, 2026, to Yujeiry_eusebio@ios.doi.gov** to be considered with subject line: **QUESTIONS – 140P5426Q0033**. Answers to questions will be posted to SAM.gov as an amendment linked to this solicitation in the same manner as this RFQ. It is the offeror's responsibility to check for updated information. No oral or late questions will be accepted.

DUE DATE FOR QUOTES:

All responsible sources may submit a quotation **NO LATER THAN SEPTEMBER 3, 2026, 04:00PM EST**. Quotes shall be sent via email to **Yujeiry_eusebio@ios.doi.gov** with subject line: **QUOTE – 140P5426Q0033**. All quoters shall complete blocks 13, 14, 15, and 16 of the solicitation form (SF-18), the price schedule below, and acknowledge (sign) any amendments issued to this solicitation. All eligible responsible sources may submit a quote which shall be considered by the National Park Service however, late submissions will be treated in accordance with FAR 52.212-1(f) and not be considered. Late submissions will only be considered if no other submissions were received, and the need or requirement still exists.

SITE VISIT:

A site visit will be held on **AUGUST 26th, 2026, at 10:00 AM EST** meeting at **Virgin Islands National Park, Visitor Center, 1300 Cruz Bay Creek, St. John, VI 00830**. Meeting attendees should be prompt in their arrival time as late arrivals may not be able to access the site. Attendance of this site visit is not mandatory; however, it is highly recommended and may be vital to the preparation of a complete quote as well as to understand what is required and expected by the Government. No individual site inspections will be conducted.

Please email: yujeiry_eusebio@ios.doi.gov if you plan on attending the site visit.

CONTRACTORS/OFFERORS MUST COMPLETE THE FOLLOWING:

CONTRACTOR NAME:	
POINT OF CONTACT:	
PHONE NUMBER:	
EMAIL:	
UNIQUE ENTITY ID (UEI)	

PERFORMANCE AND PRICE SCHEDULE:

SCA WAGE DETERMINATION # WD 2015-5715 (REV. 26) DATED 05/13/2026 FOR VIRGIN ISLANDS STATEWIDE IS APPLICABLE.

All interest parties shall provide a quote for the following (on the SF-18) and contractors must complete the table below.

LOCATIONS	SCHEDULE	DAILY RATE	TOTAL
Visitor Center (VC) Public Restroom as per SOW	Every Day	\$	\$
Virgin Islands National Park Visitor Center as per SOW	Every Day	\$	\$
Virgin Islands National Park Visitor Center Office Spaces as per SOW	Five days a week	\$	\$
Facility Maintenance Building as per SOW	Five days a week	\$	\$
Resource Management & Science Public Restroom as per SOW	Five days a week	\$	\$
Resource Management Science Building & Public Conference Room as per SOW	Five days a week	\$	\$
TOTAL COST			\$

CONTRACTOR MUST PROVIDE:

1. Completed RFQ Document
2. Formal quote from your company (on your company letterhead) including the price and stating the capabilities of your company which will allow them to perform the job successfully. SAM UEI.
3. Name and information of subcontractor (if any)
4. Any previous history and details of similar jobs completed

PLACE(S) OF PERFORMANCE:Main Park Address:

Virgin Islands National Park (Multiple Locations)
 1300 Cruz Bay Creek
 St. John, USVI 00830

NOTE:

Delivery Schedule / Period of Performance listed in the solicitation may be changed to reflect accurate lead times due to material or supply shortages or backordered items. Please state the lead, completion, or estimated delivery or completion time in your quote.

THE FULL TEXT OF FAR CLAUSES MAY BE ACCESSED ELECTRONICALLY AT:

System updates may lag policy updates. The System for Award Management (SAM) may continue to require entities to complete representations based on provisions that are not included in agency solicitations, including 52.223-22, Public Disclosure of Greenhouse Gas Emissions and Reduction Goals—Representation, and paragraph (t) of 52.212-3, Offeror Representations and Certifications—Commercial Products and Commercial Services. Agencies will not consider or use these representations. Entities are not required to, nor are they able to, update their entity registration to remove these representations in SAM.

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THE FOLLOWING CLAUSES ARE INCORPORATED BY REFERENCE:

52.202-1	Definitions	JUN 2020
52.204-7	System for Award Management	NOV 2024
52.204-13	System for Award Management Maintenance	OCT 2018
52.204-16	Commercial and Government Entity Code Reporting	AUG 2020
52.204-17	Ownership or Control of Offeror	AUG 2020
52.204-18	Commercial and Government Entity Code Maintenance	AUG 2020
52.204-19	Incorporation by Reference of Representations and Certifications	DEC 2014
52.204-20	Predecessor of Offeror	AUG 2020
52.204-22	Alternative Line-Item Proposal	JAN 2017
52.204-25	Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment	NOV 2021
52.204-26	Covered Telecommunications Equipment or Services – Representation	OCT 2020

52.209-6	Protecting the Government's Interest when Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment	NOV 2021
52.209-11	Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law	FEB 2016
52.212-1	Instructions to Offerors – Commercial Products and Commercial Services	SEP 2023
52.212-3	Offeror Representation and Certifications – Commercial Products and Commercial Services	OCT 2025
52.212-4	Contract Terms and Conditions – Commercial Products and Commercial Services	NOV 2023
52.219-1	Small Business Program Representations	FEB 2024
52.222-41	Service Contract Labor Standards	AUG 2018
52.222-42	Statement of Equivalent Rates for Federal Hires	MAY 2014
52.222-43	Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts)	AUG 2018
52.222-55	Minimum Wages for Contractor Workers Under Executive Order 14026	JAN 2022
52.222-62	Paid Sick Leave Under Executive Order 13706	JAN 2022
52.223-2	Reporting of Biobased Products Under Service and Construction Contracts (DEVIATION FEB 2025)	MAY 2024
52.225-2	Buy American Certificate	OCT 2022
52.225-25	Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-Representation and Certifications.	JUN 2020
52.232-1	Payments	APR 1984
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	MAR 2023
52.242-15	Stop Work Order	AUG 1989
52.246-4	Inspection of Services – Fixed Price	AUG 1996

FAR 52.204-24 REPRESENTATION REGARDING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (NOV 2021)

The Offeror shall not complete the representation at paragraph (d)(1) of this provision if the Offeror has represented that it "does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument" in paragraph (c)(1) in the provision at 52.204-26, Covered Telecommunications Equipment or Services—Representation, or in paragraph (v)(2)(i) of the provision at 52.212-3, Offeror Representations and Certifications-Commercial Products or Commercial Services. The Offeror shall not complete the representation in paragraph (d)(2) of this provision if the Offeror has represented that it "does not use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services" in paragraph (c)(2) of the provision at 52.204-26, or in paragraph (v)(2)(ii) of the provision at 52.212-3.

(a) Definitions. As used in this provision—

Backhaul, covered telecommunications equipment or services, critical technology, interconnection arrangements, reasonable inquiry, roaming, and substantial or essential component have the meanings provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Prohibition. (1) Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract or extending or renewing a contract with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract. Nothing in the prohibition shall be construed to—

(i) Prohibit the head of an executive agency from procuring with an entity to provide a service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(ii) Cover telecommunications equipment that cannot route or redirect user data traffic or cannot permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(c) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for "covered telecommunications equipment or services".

(d) Representation. The Offeror represents that—

(1) It ☐ will, ☐ will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. The Offeror shall provide the additional disclosure information required at paragraph (e)(1) of this section if the Offeror responds "will" in paragraph (d)(1) of this section; and

(2) After conducting a reasonable inquiry, for purposes of this representation, the Offeror represents that—

It ☐ does, ☐ does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror shall provide the additional disclosure information required at paragraph (e)(2) of this section if the Offeror responds "does" in paragraph (d)(2) of this section.

(e) Disclosures. (1) Disclosure for the representation in paragraph (d)(1) of this provision. If the Offeror has responded "will" in the representation in paragraph (d)(1) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the original equipment manufacturer (OEM) or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the Product Service Code (PSC) of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(1) of this provision.

(2) Disclosure for the representation in paragraph (d)(2) of this provision. If the Offeror has responded "does" in the representation in paragraph (d)(2) of this provision, the Offeror shall provide the following information as part of the offer:

(i) For covered equipment—

(A) The entity that produced the covered telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known);

(B) A description of all covered telecommunications equipment offered (include brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); and

(C) Explanation of the proposed use of covered telecommunications equipment and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(ii) For covered services—

(A) If the service is related to item maintenance: A description of all covered telecommunications services offered (include on the item being maintained: Brand; model number, such as OEM number, manufacturer part number, or wholesaler number; and item description, as applicable); or

(B) If not associated with maintenance, the PSC of the service being provided; and explanation of the proposed use of covered telecommunications services and any factors relevant to determining if such use would be permissible under the prohibition in paragraph (b)(2) of this provision.

(End of provision)

**FAR 52.204-29 FEDERAL ACQUISITION SUPPLY CHAIN SECURITY ACT ORDERS—
REPRESENTATION AND DISCLOSURES (DEC 2023)**

(a) Definitions. As used in this provision, Covered article, FASCSA order, Intelligence community, National security system, Reasonable inquiry, Sensitive compartmented information, Sensitive compartmented information system, and Source have the meaning provided in the clause 52.204-30, Federal Acquisition Supply Chain Security Act Orders—Prohibition.

(b) Prohibition. Contractors are prohibited from providing or using as part of the performance of the contract any covered article, or any products or services produced or provided by a source, if the prohibition is set out in an applicable Federal Acquisition Supply Chain Security Act (FASCSA) order, as described in paragraph (b)(1) of FAR 52.204-30, Federal Acquisition Supply Chain Security Act Orders—Prohibition.

(c) Procedures. (1) The Offeror shall search for the phrase “FASCSA order” in the System for Award Management (SAM)(<https://www.sam.gov>) for any covered article, or any products or services produced or provided by a source, if there is an applicable FASCSA order described in paragraph (b)(1) of FAR 52.204-30, Federal Acquisition Supply Chain Security Act Orders—Prohibition.

(2) The Offeror shall review the solicitation for any FASCSA orders that are not in SAM, but are effective and do apply to the solicitation and resultant contract (see FAR 4.2303(c)(2)).

(3) FASCSA orders issued after the date of solicitation do not apply unless added by an amendment to the solicitation.

(d) Representation. By submission of this offer, the offeror represents that it has conducted a reasonable inquiry, and that the offeror does not propose to provide or use in response to this solicitation any covered article, or any products or services produced or provided by a source, if the covered article or the source is prohibited by an applicable FASCSA order in effect on the date the solicitation was issued, except as waived by the solicitation, or as disclosed in paragraph (e).

(e) Disclosures. The purpose for this disclosure is so the Government may decide whether to issue a waiver. For any covered article, or any products or services produced or provided by a source, if the covered article or the source is subject to an applicable FASCSA order, and the Offeror is unable to represent compliance, then the Offeror shall provide the following information as part of the offer:

(1) Name of the product or service provided to the Government;

(2) Name of the covered article or source subject to a FASCSA order;

(3) If applicable, name of the vendor, including the Commercial and Government Entity code and unique entity identifier (if known), that supplied the covered article or the product or service to the Offeror;

(4) Brand;

(5) Model number (original equipment manufacturer number, manufacturer part number, or wholesaler number);

(6) Item description;

(7) Reason why the applicable covered article or the product or service is being provided or used;

(f) Executive agency review of disclosures. The contracting officer will review disclosures provided in paragraph (e) to determine if any waiver may be sought. A contracting officer may choose not to pursue a waiver for covered articles or sources otherwise subject to a FASCSA order and may instead make an award to an offeror that does not require a waiver.

(End of provision)

CLAUSES AND PROVISIONS INCORPORATED BY FULL TEXT

FAR 52.212-2 EVALUATION – COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (NOV 2021)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

1. Past performance / Similar requirement history / No active SAM.gov exclusions – Descriptions of at least (3) similar projects and explanation of the roles the previously identified key personnel

fulfilled in these projects. Client points of contact shall be provided to serve as references.

2. Technical capability and approach to complete the tasks listed in the SOW.

- a. Availability of resources – Ability of the Contractor to provide the resources necessary to provide the services.

3. Price- The offeror must complete the price schedule on pages 4-5 of this solicitation and must provide an additional price breakdown as part of their offer.

Factors are listed in relative order of importance.

- (b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option (s).
- (c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

FAR 52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS—COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (MAY 2024)

The Offeror shall complete only paragraph (b) of this provision if the Offeror has completed the annual representations and certification electronically in the System for Award Management (SAM) accessed through <https://www.sam.gov>. If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (v) of this provision. Full Provision can be found at: <https://www.acquisition.gov/>.

FAR 52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 60 days.

(End of clause)

FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: WWW.ACQUISITION.GOV

(End of provision)

FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: WWW.ACQUISITION.GOV

(End of clause)

DIAR 1452.228-70 LIABILITY INSURANCE - DEPARTMENT OF THE INTERIOR (JUL 1996)

(a) The Contractor shall procure and maintain during the term of this contract and any extension thereof liability insurance in form satisfactory to the Contracting Officer by an insurance company which is acceptable to the Contracting Officer. The named insured parties under the policy shall be the Contractor and the United States of America. The amounts of the insurance shall be not less than as follows:

\$ 50,000 each person \$ 100,000 each occurrence \$ 100,000 property damage

(b) Each policy shall have a certificate evidencing the insurance coverage. The insurance company shall provide an endorsement to notify the Contracting Officer 30 days prior to the effective date of cancellation or termination of the policy or certificate; or modification of the policy or certificate which may adversely affect the interest of the Government in such insurance. The certificate shall identify the contract number, the name and address of the Contracting Officer, as well as the insured, the policy number and a brief description of contract services to be performed. The contractor shall furnish the Contracting Officer with a copy of an acceptable insurance certificate prior to beginning the work.

(End of clause)

DIAR 1452.201-70 AUTHORITIES AND DELEGATION (SEP 2011)

(a) The Contracting Officer is the only individual authorized to enter into or terminate this contract, modify any term or condition of this contract, waive any requirement of this contract, or accept nonconforming work.

(b) The Contracting Officer will designate a Contracting Officer's Representative (COR) at time of award. The COR will be responsible for technical monitoring of the contractor's performance and deliveries. The COR will be appointed in writing, and a copy of the appointment will be furnished to the Contractor. Changes to this delegation will be made by written changes to the existing appointment or by issuance of a new appointment.

(c) The COR is not authorized to perform, formally or informally, any of the following actions:

- (1) Promise, award, agree to award, or execute any contract, contract modification, or notice of intent that changes or may change this contract;
- (2) Waive or agree to modification of the delivery schedule;
- (3) Make any final decision on any contract matter subject to the Disputes Clause;
- (4) Terminate, for any reason, the Contractor's right to proceed;
- (5) Obligate in any way, the payment of money by the Government.

(d) The Contractor shall comply with the written or oral direction of the Contracting Officer or authorized representative(s) acting within the scope and authority of the appointment memorandum. The Contractor need not proceed with direction that it considers to have been issued without proper authority. The Contractor shall notify the Contracting Officer in writing, with as much detail as possible, when the COR has taken an action or has issued direction (written or oral) that the Contractor considers to exceed the COR's appointment, within 3 days of the occurrence. Unless otherwise provided in this contract, the Contractor assumes all costs, risks, liabilities, and consequences of performing any work it is directed to perform that falls within any of the categories defined in paragraph (c) prior to receipt of the Contracting Officer's response issued under paragraph (e) of this clause.

(e) The Contracting Officer shall respond in writing within 30 days to any notice made under paragraph (d) of this clause. A failure of the parties to agree upon the nature of a direction, or upon the contract action to be taken with respect thereto, shall be subject to the provisions of the Disputes clause of this contract.

(f) The Contractor shall provide copies of all correspondence to the Contracting Officer and the COR.

(g) Any action(s) taken by the Contractor, in response to any direction given by any person acting on behalf of the Government or any Government official other than the Contracting Officer or the COR acting within his or her appointment, shall be at the Contractor's risk.

(End of clause)

Electronic Invoicing and Payment Requirements - Invoice Processing Platform (IPP) (February 2021)

Payment requests must be submitted electronically through the U. S. Department of the Treasury's Invoice Processing Platform System (IPP).

"Payment request" means any request for contract financing payment or invoice payment by the Contractor. To constitute a proper invoice, the payment request must comply with the requirements identified in the applicable Prompt Payment clause included in the contract, or the clause 52.212-4 Contract Terms and Conditions - Commercial Items included in commercial item contracts. The IPP website address is: <https://www.ipp.gov>.

Under this contract, the following documents are required to be submitted as an attachment to the IPP invoice: Vendor invoice must include name and address of the Contractor; invoice date and number; contract number, delivery date and itemized information regarding items delivered. The contractor shall utilize the attachments feature in the lower right-hand corner of the IPP invoicing screen to attach a copy of invoices.

The Contractor must use the IPP website to register access and use IPP for submitting requests for payment. The Contractor Government Business Point of Contact (as listed in SAM) will receive enrollment instructions via email from the Federal Reserve Bank of St. Louis (FRBSTL) within 3 - 5 business days of the contract award date.

Contractor assistance with enrollment can be obtained by contacting the IPP Production Helpdesk via email IPPCustomerSupport@fiscal.treasury.gov or phone (866) 973-3131.

If the Contractor is unable to comply with the requirement to use IPP for submitting invoices for payment, the Contractor must submit a waiver request in writing to the Contracting Officer with its proposal or quotation.

(End of Local Clause)

DOI AGENCY PROTESTS

Prior to submission of an agency protest, all parties shall use their best efforts to resolve concerns raised by an interested party at the Contracting Officer level through open and frank discussions. If concerns by an interested party cannot be resolved or addressed, procedures under 52.233-3, Protest After Award will be followed.

- a) Interested parties may request an independent review at a level above the Contracting Officer of protests filed directly with the agency. This review is available as an alternative to consideration of the protest by the Contracting Officer or as an appeal of the Contracting Officer's response to the protest. An interested party may:
 - a. Protest to the Contracting Officer; or

b. Appeal a Contracting Officer's decision to the Bureau Procurement Chief.

- b) Request for Bureau Procurement Chief review should be requested to and will be initiated by the Contracting Officer first:

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- c) Requesting independent agency review will not extend the Government Accountability Office's (GAO) timeliness requirements. Any subsequent protest to the GAO must be filed within 10 days of knowledge of initial adverse agency action (see 4 CFR 21.2 (a) (3).)

(End of notice)

CLOSING REMARK:

All responsible quoters shall complete blocks 13, 14, 15 and 16 of the solicitation form (SF-18). The SF-18 is attached to this solicitation for pricing information only. Make sure to include your total price, your SAM UEI number, and acknowledge any amendments in your email submitting your quote. This is a Small Business Set-Aside competed RFQ for commercial products or commercial services as defined in the Scope of Work or Specifications. The government intends to award a Firm Fixed Price Contract / Purchase Order as a result of this combined synopsis and solicitation that will include the terms and conditions set forth herein.

CONTRACTORS / VENDORS MUST INCLUDE:

1. Completed SF-18 and Pricing Table/Schedule (Blocks 13, 14, 15 and 16).
2. Fill out contractor response sections of 52.204-24
3. Technical Approach for Services
4. Formal quote from your company on your company letterhead including price, lead time, warranty information, and other capabilities that ensures your company can successfully provide services and supplies per the scope. SAM UEI.