

REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)		THIS RFQ ☒ IS ☐ IS NOT A SMALL BUSINESS SET-ASIDE		PAGE 1 OF 1 PAGES 1	
1. REQUEST NUMBER 140P5426Q0037		2. DATE ISSUED 08/24/2026		3. REQUISITION/PURCHASE REQUEST NUMBER 0044047232	
4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1		RATING			
5a. ISSUED BY NPS, SER - South MABO 40001 SR 9336 Homestead FL 33034				6. DELIVER BY (Date) 09/20/2027	
5b. FOR INFORMATION CALL (NO COLLECT CALLS)				7. DELIVERY ☒ FOB DESTINATION ☐ OTHER (See Schedule)	
NAME Noelli Medina		TELEPHONE NUMBER AREA CODE 470 NUMBER 819-0940		9. DESTINATION	
8. TO:				a. NAME OF CONSIGNEE FWS BUCK ISLAND NWR	
a. NAME		b. COMPANY		b. STREET ADDRESS C/O SANDY POINT NWR, FEDERAL BUILDING 3013 ESTATE GOLDEN ROCK, SUITE 167	
c. STREET ADDRESS				c. CITY CHRISTIANSTED	
d. CITY		e. STATE		f. ZIP CODE	
		VI		00820-4226	
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date) 09/08/2026 1700 ED		IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.			
11. SCHEDULE (Include applicable Federal, State and local taxes)					
ITEM NUMBER (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
00010	Period of Performance: 09/21/2026 to 09/20/2027 Custodial Services (FY27) Product/Service Code: S201 Product/Service Description: HOUSEKEEPING- CUSTODIAL JANITORIAL Delivery: 09/20/2027 Period of Performance: 09/21/2026 to 08/20/2027				
12. DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS NUMBER PERCENTAGE
NOTE: Additional provisions and representations ☐ are ☐ are not attached.					
13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION
a. NAME OF QUOTER					
b. STREET ADDRESS			16. SIGNER		
c. COUNTY			a. NAME (Type or print)		b. TELEPHONE
					AREA CODE
d. CITY		e. STATE	f. ZIP CODE	c. TITLE (Type or print)	
				NUMBER	

REQUEST FOR QUOTATION

(THIS IS NOT AN ORDER)

1. REQUEST NUMBER	140P5426Q0037	2. DATE ISSUED	08/24/2026
3. PURCHASE REQUEST	44047232	4. SET-ASIDE	100% TOTAL SMALL BUSINESS
5a. ISSUED BY	DOI, ConOps East - South Contracting Office	5b. FOR INFORMATION CALL	Noelli Medina (470) 819-0940 noelli_medinamarin@ios.doi.gov
6. DESTINATION	Christiansted National Historic Site 2100 Church Street #100 Christiansted, St. Croix, VI 00821	7. PERIOD OF PERFORMANCE	Twelve (12) months from date of award

SOLICITATION: CUSTODIAL SERVICES - CHRISTIANSTED NATIONAL HISTORIC SITE

NAICS 561720 - Janitorial Services | Small Business Size Standard: \$22.0 Million | PSC S201 - Housekeeping - Custodial Janitorial

QUOTATION DUE DATE/TIME: Tuesday, September 8, 2026, at 5:00 PM Eastern with subject line: "Quote 140P5426Q0037".

Questions Due: Wednesday, September 2, 2026, at 5:00 PM Eastern with subject line: "Questions 140P5426Q0037".

Optional Site Visit Date/Time and Logistics: Monday, August 31, 2026, at 9:00 AM Eastern

ITEM	SUPPLIES/SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT
00010	Custodial Services for Christiansted National Historic Site in accordance with the Statement of Work.	12	Month	\$ _____	\$ _____

I.	<u>DESCRIPTION</u>
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THIS IS A NOTICE OF INTENT FOR REQUEST FOR QUOTE. This is a combined synopsis/solicitation for commercial products and commercial services prepared in accordance with FAR Part 12. This announcement constitutes the only solicitation. Offers are being requested and a separate written solicitation will not be issued.

Solicitation number 140P5426Q0037 is issued as a request for quote (RFQ) for custodial services at Christiansted National Historic Site (CHRI), St. Croix, U.S. Virgin Islands.

This acquisition is set-aside for small business concerns. This solicitation incorporates provisions and clauses by reference. The full text of provisions and clauses may be accessed electronically at www.acquisition.gov.

This requirement is a 100% total small business set-aside. The associated NAICS code is 561720 - Janitorial Services. The small business size standard is \$22.0 million. The Product Service Code (PSC) is S201 - Housekeeping - Custodial Janitorial.

To be considered for award your company must obtain a Unique Entity Identifier (UEI). Your company must also be registered in the System for Award Management (SAM) and be considered a small business for the size standard associated with NAICS 561720. Registration must be active in SAM at the time quotations are due, at the time of award, and throughout contract performance.

Website: <https://www.sam.gov>

GENERAL INFORMATION:

This solicitation is a Request for Quote (RFQ) issued using Standard Form (SF) 18. Award of this contract will be made according to FAR Part 12 Acquisition of Commercial Products and Commercial Services. All references to "proposal" in this solicitation shall be understood to mean "quotation." Quotations shall be evaluated in an impartial manner.

Contract Type

The contract awarded as a result of this solicitation will be a firm-fixed-price commercial services contract/award.

COMPLIANCE WITH RECENT EXECUTIVE ORDERS 14148/14208

System updates may lag policy updates. The System for Award Management (SAM) may continue to require entities to complete representations based on provisions that are not included in agency solicitations, including 52.223-22, Public Disclosure of Greenhouse Gas Emissions and Reduction Goals-Representation, and paragraph (t) of 52.212-3, Offeror Representations and Certifications-Commercial Products and Commercial Services. Agencies will not consider or use these representations. Entities are not required to, nor are they able to, update their entity registration to remove these representations in SAM.

The following Federal Acquisition Regulation (FAR) provisions and clauses shall be applicable to this solicitation and award. For full text versions, see www.acquisition.gov.

II.	<u>SUBMISSION REQUIREMENTS</u>
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Closing Response Date/Time:	Quotes must be received no later than Tuesday, September 8, 2026, at 5:00 PM Eastern . Offerors shall submit quotations electronically to noelli_medinamarin@ios.doi.gov . The email subject line must clearly state: "Offer - Solicitation No. 140P5426Q0037". Quotes received after the closing date and time may not be considered for award.
Contact Point or Contracting Officer:	Noelli Medina noelli_medinamarin@ios.doi.gov (470) 819-0940
Site Visit:	OPTIONAL SITE VISIT Date/Time: Monday, August 31, 2026, at 9:00 AM Eastern Meeting Location/Logistics: Meet in the fort parking lot. Offerors can park there. Representative will be in uniform at the water side of the parking lot. RSVP/Additional Instructions: Nicholas Heath, nicholas_heath@nps.gov Attendance is not required as a condition for submitting a quotation.
Questions regarding this solicitation:	Questions will only be accepted in writing until Wednesday, September 2, 2026, at 5:00 PM Eastern . All questions must be submitted via email to noelli_medinamarin@ios.doi.gov , and the subject line must clearly state: "Questions -

	Solicitation No. 140P5426Q0037". Questions received after this deadline may not be answered. Answers will be posted as an amendment to the solicitation.
Submission Requirements / How to Submit an Offer:	Offers shall be submitted via email to noelli_medinamarin@ios.doi.gov with subject line: "Offer - Solicitation No. 140P5426Q0037". See the Addendum to 52.212-1 for submission requirements.
III.	<u>LIST OF LINE-ITEMS</u>

Complete the price schedule below. Offerors shall provide pricing for the complete twelve (12) month requirement.

CLIN	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENDED PRICE
00010	Custodial Services - Christiansted National Historic Site. Provide one full-time custodial employee and all labor, supervision, communication devices, contractor-provided equipment, PPE, management, backup/replacement staffing, reporting, and other requirements necessary to perform the Statement of Work for twelve (12) months.	12	Month	\$ _____	\$ _____
TOTAL FIRM-FIXED PRICE					\$ _____

Company Name: _____

Company Representative Name and Position: _____

Email Address: _____

Telephone Number: _____

Company UEI: _____

The quoted Firm-Fixed-Price shall include all costs for performance of the requirement in accordance with the Statement of Work. Pricing shall remain firm for the twelve (12) month period of performance.

IV.	<u>DESCRIPTION OF REQUIREMENT(S)</u>
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Independently, and not as an agent of the Government, the contractor/vendor shall provide custodial services necessary to maintain interior and exterior public-use, operational, restroom, office, museum, exhibit, support, and grounds areas throughout Christiansted National Historic Site in a clean, sanitary, safe, and visitor-ready condition.

The requirement includes, but is not limited to, restroom cleaning and restocking, sweeping, mopping, dusting, wiping surfaces, litter removal, exterior entry and walkway cleaning, trash collection and staging, cleaning administrative and visitor areas, protection of historic resources, timekeeping, communication, supply inventory management, and weekly reporting as specified in Attachment 1 - Statement of Work.

Please see the attached Statement of Work and supporting documentation for complete performance requirements.

V.	<u>DELIVERY INFORMATION/TERMS / PERIOD OF PERFORMANCE</u>
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The period of performance shall be twelve (12) months from the date of award, unless otherwise stated in the award document. Work shall be performed in accordance with the schedule and requirements in Attachment 1 - Statement of Work.

Place of Performance: Christiansted National Historic Site, Christiansted, St. Croix, U.S. Virgin Islands, including the facilities and areas identified in the Statement of Work.

VI.	<u>LIST OF PROVISIONS (BY REFERENCE)</u>
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52.252-1 Solicitation Provisions Incorporated by Reference (Feb 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es): www.acquisition.gov

(End of provision)

52.252-5 Authorized Deviations in Provisions (Nov 2020)

As prescribed in 52.107(e), insert the following provision in solicitations that include any FAR or supplemental provision with an authorized deviation. Whenever any FAR or supplemental provision is used with an authorized deviation, the contracting officer shall identify it by the same number, title, and date assigned to the provision when it is used without deviation, include regulation name for any supplemental provision, except that the contracting officer shall insert "(DEVIATION)" after the date of the provision.

Authorized Deviations in Provisions (Nov 2020)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(b) The use in this solicitation of any _____ [insert regulation name](48 CFR Chapter _____) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)

52.203-11 Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions (Sep 2024)

52.203-18 Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation (Jan 2017)

52.204-7 System for Award Management - Registration (Nov 2024) (DEVIATION Mar 2026)

52.204-7 System for Award Management ALT 1 (Oct 2018) (DEVIATION Mar 2026)

52.209-2 Prohibition on Contracting with Inverted Domestic Corporations - Representation (Nov 2015) (DEVIATION May 2026)

52.212-1 Instructions to Offerors - Commercial Products and Commercial Services (Sep 2023) (DEVIATION Mar 2026)

52.219-4 Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2022) (DEVIATION Jan 2026)

52.222-18 Certification Regarding Knowledge of Child Labor for Listed End Products (Feb 2021)

52.225-2 Buy American Certificate (Oct 2022)

52.225-4 Buy American-Free Trade Agreements-Israeli Trade Act Certificate (Nov 2023) DEVIATION DATE

52.225-6 Trade Agreements Certificate (Feb 2021)

52.225-20 Prohibition on Conducting Restricted Business Operations in Sudan-Certification (Aug 2009) DEVIATION DATE

52.225-25 Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-Representation and Certifications (Jun 2020) DEVIATION DATE

VII.	<u>LIST OF CLAUSES (BY REFERENCE)</u>
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52.252-2 Clauses Incorporated by Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): www.acquisition.gov

(End of clause)

52.252-6 Authorized Deviations in Clauses (Nov 2020)

As prescribed in 52.107(f), insert the following clause in solicitations and contracts that include any FAR or supplemental clause with an authorized deviation. Whenever any FAR or supplemental clause is used with an authorized deviation, the contracting officer shall identify it by the same number, title, and date assigned to the clause when it is used without deviation, include regulation name for any supplemental clause, except that the contracting officer shall insert "(DEVIATION)" after the date of the clause.

Authorized Deviations in Clauses (Nov 2020)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any _____ [insert regulation name] (48 CFR _____) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

52.203-12 Limitation on Payments to Influence Certain Federal Transactions (Jun 2020)

52.203-17 Contractor Employee Whistleblower Rights (Nov 2023)

52.203-19 Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017)

52.204-13 System for Award Management Maintenance (Oct 2018) (DEVIATION Mar 2026)

52.204-19 Incorporation by Reference of Representations and Certifications (Dec 2014)

52.209-6 Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, Proposed for Debarment, or Voluntarily Excluded (Jan 2025) (DEVIATION May 2026)

52.209-10 Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015) (DEVIATION May 2026)

52.212-4 Terms and Conditions-Commercial Products and Commercial Services (Nov 2023) (DEVIATION Mar 2026)

52.219-6 Notice of Total Small Business Set-Aside (Mar 2020) (DEVIATION Jan 2026)

52.222-3 Convict Labor (Jun 2003) (DEVIATION May 2026)

52.222-19 Child Labor-Cooperation with Authorities and Remedies (Mar 2026) (DEVIATION May 2026)

52.222-35 Equal Opportunity for Veterans (Jun 2020) (DEVIATION May 2026)

52.222-36 Equal Opportunity for Workers with Disabilities (Jun 2020) (DEVIATION May 2026)

52.222-37 Employment Reports on Veterans (Jun 2020) (DEVIATION May 2026)

52.222-40 Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (DEVIATION May 2026)

52.222-41 Service Contract Labor Standard (Aug 2018) (DEVIATION May 2026)

52.222-42 Statement of Equivalent Rates for Federal Hires (May 2014)

52.222-43 Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (Aug 2018) (DEVIATION May 2026)

52.222-50 Combating Trafficking in Persons (Oct 2025) (DEVIATION May 2026)

52.222-54 Employment Eligibility Verification (Jan 2025) (DEVIATION May 2026)

52.222-62 Paid Sick Leave Under Executive Order 13706 (Jan 2022) (DEVIATION May 2026)

52.222-90 Addressing DEI Discrimination by Federal Contractors (Mar 2026) (DEVIATION May 2026)

52.223-5 Pollution Prevention and Right-to-Know Information (May 2024)

52.223-11 Ozone-Depleting Substances (May 2024) (DEVIATION May 2026)

52.223-23 Sustainable Products (May 2024) (DEVIATION May 2026)

52.225-1 Buy American-Supplies (Oct 2022) DEVIATION DATE

52.225-3 Buy American-Free Trade Agreements-Israeli Trade Act (Nov 2023) DEVIATION DATE

52.225-5 Trade Agreements (Nov 2023)

52.226-7 Drug-Free Workplace (May 2024)

52.226-8 Encouraging Contractor Policies to Ban Text Messaging While Driving (May 2024)

52.232-18 Availability of Funds (Apr 1984)

52.232-19 Availability of Funds for the Next Fiscal Year (Apr 1984)

52.232-30 Installment Payments for Commercial Products and Commercial Services (Nov 2021)

52.232-33 Payment by Electronic Funds Transfer-System for Award Management (Oct 2018)

52.232-40 Providing Accelerated Payments to Small Business Subcontractors (Mar 2023)

52.233-3 Protest after Award (Aug 1996) DEVIATION DATE

52.233-4 Applicable Law for Breach of Contract Claim (Oct 2004) DEVIATION DATE

- 52.237-2 Protection of Government Buildings, Equipment, and Vegetation (Apr 1984)
 52.240-91 Security Prohibitions and Exclusions (Dec 2025) (DEVIATION Mar 2026)
 52.240-93 Basic Safeguarding of Covered Contractor Information Systems (Dec 2025) (DEVIATION Mar 2026)
 52.244-6 Subcontracts for Commercial Products and Commercial Services (Oct 2025) (DEVIATION May 2026)
 52.247-64 Preference for Privately Owned U.S.-Flag Commercial Vessels ALT I (Nov 2021) (DEVIATION May 2026)
 52.249-1 Termination for Convenience of the Government (Fixed-Price) (Short Form) (Apr 1984)
 52.249-4 Termination for Convenience of the Government (Services) (Short Form) (Apr 1984)
 52.253-1 Computer Generated Forms (Jan 1991)

VIII.	<u>PROVISIONS AND CLAUSES INCORPORATED BY FULL TEXT</u>
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52.209-11 Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law (Feb 2016) (DEVIATION May 2026)

(a) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L 113-235), and similar provisions, if contained in subsequent appropriations acts, the Government will not enter into a contract with any corporation that--

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that-

(1) It is [] is not [] a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and

(2) It is [] is not [] a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

ADDENDUM TO 52.212-1 INSTRUCTIONS TO OFFERORS - COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (Sep 2023) (DEVIATION Mar 2026)

Quotes must be in accordance with and in the order detailed in this section. Failure to submit quotes according to the instructions provided within the solicitation may result in the respondent's quote not being considered for award.

All interested parties shall be registered in the System for Award Management or SAM at time an offer or quotation is submitted.

The offerors shall submit a quote to the Contracting Officer by email to: noelli_medinamarin@ios.doi.gov

Offers shall submit the following information in its entirety:

a) CHECKLIST FOR QUOTE SUBMITTAL:

Document to Complete in Quote Package	Check Box
Checklist for Quote Submittal - submit this checklist as the first page of the quote package.	☐
Signed acknowledgement of SF18.	☐
Signed amendments, if applicable.	☐
Completed Price Schedule.	☐
Completed provisions in this solicitation, as applicable.	☐
Factor 1 - Technical Capability/Approach: Submit a concise narrative (maximum 5 pages) addressing staffing and backup coverage, work scheduling, restroom servicing, protection of historic surfaces, equipment/PPE/communication, quality control, timekeeping, supply inventory management, and weekly reporting.	☐

Factor 2 - Relevant Experience and Past Performance: Provide three (3) relevant references for similar custodial/janitorial services performed within the past five (5) years. For each reference provide customer/organization, contract number if applicable, contract value, period of performance, brief description, and point of contact name, telephone number, and email address.	☐
Subcontractor Information (if applicable): identify company name, work to be performed, estimated percentage, and relevant qualifications/experience.	☐

TO SUBMIT A QUOTE

1. Checklist for Quote Submittal. Submit the completed checklist included in this solicitation as the first page of the quote package.
2. SF-18 and Amendments. Submit a completed and signed SF-18 and acknowledge all amendments, if applicable.
3. Price Schedule. Submit the completed price schedule. The price schedule shall not be altered. Alternate quotes will not be accepted. Offerors shall provide their best pricing as submitted.
4. Technical Capability/Approach (Factor 1). Submit a concise narrative, maximum five (5) pages, demonstrating understanding of the requirement and ability to perform the Statement of Work. Address: staffing for one full-time custodial employee; qualified backup/replacement coverage no later than 9:00 AM when the assigned employee is absent; daily work organization; restroom servicing; cleaning and protection of historic surfaces; equipment, PPE, and communication; timekeeping; quality control; supply inventory management; and weekly reporting.
5. Relevant Experience and Past Performance (Factor 2). Provide three (3) relevant references for custodial/janitorial services performed within the past five (5) years that are similar in scope and complexity. For each reference provide: customer name and organization; contract number if applicable; contract value; period of performance; brief description of services; point of contact name; telephone number; and email address. Experience in public-use, historic, museum, government, or similarly sensitive facilities may be considered particularly relevant.
6. Subcontractor Information (If Applicable). Identify proposed subcontractors, work to be performed, estimated percentage, and relevant experience/qualifications. The prime contractor remains fully responsible for contract performance.
7. Solicitation Provisions and Representations. Complete all provisions, representations, certifications, and other solicitation requirements as applicable.
8. Quote Submission Instructions. Submit all required documents via email to noelli_medinamarin@ios.doi.gov by the closing date/time identified in this solicitation. The email subject line must state: "Offer - Solicitation No. 140P5426Q0037". Offerors are responsible for ensuring timely receipt.
9. System for Award Management (SAM). Offerors must maintain active SAM registration at the time quotations are due, at award, and throughout contract performance. Offerors must qualify as a small business under NAICS 561720 - Janitorial Services.

(End of addendum)

52.212-2 Evaluation - Commercial Products and Commercial Services (Nov 2021) (DEVIATION Mar 2026)

The Government will evaluate quotes and make award to the responsible offeror whose quotation represents the best value to the Government. The Government intends to evaluate quotations and may award without discussions.

The following factors shall be evaluated:

Factor 1 - Technical Capability/Approach

The Government will evaluate the offeror's understanding of the custodial requirement and the feasibility of its approach to performing the Statement of Work. Evaluation will consider staffing and backup coverage, organization of daily services, restroom servicing, protection of historic resources, equipment/PPE/communication, quality control, timekeeping, supply inventory management, and weekly reporting.

Factor 2 - Relevant Experience and Past Performance

The Government will evaluate the offeror's relevant experience and past performance on similar custodial/janitorial services performed within the past five (5) years. Offerors shall provide three (3) relevant references. For each reference, provide customer/organization, contract number if applicable, contract value, period of performance, brief description of services, and customer point of contact name, telephone number, and email address. The Government may contact references and may consider other relevant past performance information available to the Government.

Factor 3 - Price

The Government will evaluate the total firm-fixed price for completeness and reasonableness. Price may be evaluated using competition, comparison with the Government estimate, market information, or other price analysis techniques as appropriate.

AWARD SELECTION PROCESS

Award will be made in accordance with FAR Part 12 to the responsible small business offeror whose quotation conforms to the solicitation and represents the best value to the Government, considering Technical Capability/Approach, Relevant Experience and Past Performance, and Price. The Government may award without discussions. A quotation that fails to meet a material requirement of the solicitation may be determined unacceptable and may not be considered further.

(End of provision)

52.237-1 Site Visit (Apr 1984)

(a) Offerors or quoters are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.

(b)

Date/Time: Monday, August 31, 2026, at 9:00 AM Eastern

Meeting Location/Logistics: Meet in the fort parking lot. Offerors can park there. Representative will be in uniform at the water side of the parking lot.

RSVP/Additional Instructions: Nicholas Heath, nicholas_heath@nps.gov

Attendance is not required as a condition for submitting a quotation.

Contracting POC: Noelli Medina - noelli_medinamarin@ios.doi.gov

THE SITE VISIT IS OPTIONAL AND THE DATE/INFORMATION IS SUBJECT TO CHANGE. OFFERORS SHOULD MONITOR THE SOLICITATION POSTING FOR ANY AMENDMENT CHANGING THE DATE, TIME, OR LOGISTICS.

(End of provision)

Electronic Invoicing and Payment Requirements - Invoice Processing Platform (IPP) (Feb 2021)

Payment requests must be submitted electronically through the U. S. Department of the Treasury's Invoice Processing Platform System (IPP).

"Payment request" means any request for contract financing payment or invoice payment by the Contractor. To constitute a proper invoice, the payment request must comply with the requirements identified in the applicable Prompt Payment clause included in the contract, or the clause 52.212-4 Contract Terms and Conditions - Commercial Products and Commercial Services included in commercial item contracts. The IPP website address is: <https://www.ipp.gov>.

Under this contract, the following documents are required to be submitted as an attachment to the IPP invoice:

1. Copy of vendor invoice document in PDF format, which shows pricing breakdown for all items being invoiced for and must include the contract number, date(s) of service (if applicable), date of invoice, and the vendor's standard invoice letterhead.

The Contractor must use the IPP website to register access and use IPP for submitting requests for payment. The Contractor Government Business Point of Contact (as listed in SAM) will receive enrollment instructions via email from the Federal Reserve Bank of St. Louis (FRBSTL) within 3 - 5 business days of the contract award date. Contractor assistance with enrollment can be obtained by contacting the IPP Production Helpdesk via email IPPCustomerSupport@fiscal.treasury.gov or phone (866) 973-3131.

If the Contractor is unable to comply with the requirement to use IPP for submitting invoices for payment, the Contractor must submit a waiver request in writing to the Contracting Officer with its proposal or quotation.

(End of clause)

1452.201-70 Authorities and Delegations (Sep 2011)

(a) The Contracting Officer is the only individual authorized to enter into or terminate this contract, modify any term or condition of this contract, waive any requirement of this contract, or accept nonconforming work.

(b) The Contracting Officer will designate a Contracting Officer's Representative (COR) at time of award. The COR will be responsible for technical monitoring of the contractor's performance and deliveries. The COR will be appointed in writing, and a copy of the appointment will be furnished to the Contractor. Changes to this delegation will be made by written changes to the existing appointment or by issuance of a new appointment. The COR for this contract will be:

(c) The COR is not authorized to perform, formally or informally, any of the following actions:

(1) Promise, award, agree to award, or execute any contract, contract modification, or notice of intent that changes or may change this contract;

(2) Waive or agree to modification of the delivery schedule;

(3) Make any final decision on any contract matter subject to the Disputes Clause;

(4) Terminate, for any reason, the Contractor's right to proceed;

(5) Obligate in any way, the payment of money by the Government.

(d) The Contractor shall comply with the written or oral direction of the Contracting Officer or authorized representative(s) acting within the scope and authority of the appointment memorandum. The Contractor need not proceed with direction that it considers to have been issued without proper authority. The Contractor shall notify the Contracting Officer in writing, with as much detail as possible, when the COR has taken an action or has issued direction (written or oral) that the Contractor considers to exceed the COR's appointment, within 3 days of the occurrence. Unless otherwise provided in this contract, the Contractor assumes all costs, risks, liabilities, and consequences of performing any work it is directed to perform that falls within any of the categories defined in paragraph (c) prior to receipt of the Contracting Officer's response issued under paragraph (e) of this clause.

(e) The Contracting Officer shall respond in writing within 30 days to any notice made under paragraph (d) of this clause. A failure of the parties to agree upon the nature of a direction, or upon the contract action to be taken with respect thereto, shall be subject to the provisions of the Disputes clause of this contract.

(f) The Contractor shall provide copies of all correspondence to the Contracting Officer and the COR.

(g) Any action(s) taken by the Contractor, in response to any direction given by any person acting on behalf of the Government or any Government official other than the Contracting Officer or the COR acting within his or her appointment, shall be at the Contractor's risk.

(End of clause)

1452.228-70 Liability Insurance - Department of the Interior (Jul 1999)

(a) The Contractor shall procure and maintain during the term of this contract and any extension thereof liability insurance in form satisfactory to the Contracting Officer by an insurance company which is acceptable to the Contracting Officer. The named insured parties under the policy shall be the Contractor and the United States of America. The amounts of the insurance shall be not less than as follows:

\$100,000.00 each person

\$500,000.00 each occurrence

\$500,000.00 property damage

(b) Each policy shall have a certificate evidencing the insurance coverage. The insurance company shall provide an endorsement to notify the Contracting Officer 30 days prior to the effective date of cancellation or termination of the policy or certificate; or modification of the policy or certificate which may adversely affect the interest of the Government in such insurance. The certificate shall identify the contract number, the name and address of the Contracting Officer, as well as the insured, the policy number and a brief description of contract services to be performed. The contractor shall furnish the Contracting Officer with a copy of an acceptable insurance certificate prior to beginning the work.

(End of clause)

Prohibition of All Terrain Vehicles (ATVs) (Jul 1996)

The contractor is prohibited from utilizing All-Terrain Vehicles (ATV)s on National Park Service lands. ATV is defined as: A motorized off-highway vehicle (OHV) traveling on four or more low-pressure tires, having a seat to be straddled by the operator and a handlebar for steering control.

Use of Utility Terrain Vehicles (UTVs) are permitted. UTV (also called a side-by-side) is defined as: A motorized OHV having four or more low pressure tires, designed with side-by-side seats, seatbelts, steering wheel, and optional cab, brush cage, or ROPS.

(End of clause)

IX.	<u>ANY OTHER PERTINENT INFORMATION</u>
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Contract Administration Data

Noelli Medina
Contracting Officer
U.S. Department of the Interior
Telephone: (470) 819-0940
Email: noelli_medinamarin@ios.doi.gov

LIST OF ATTACHMENTS:

1. Attachment 1 - Scope of Work (SOW), Custodial Services Contract, Christiansted National Historic Site (CHRI).
2. Attachment 2 - Applicable Service Contract Labor Standards Wage Determination (to be added before posting).